

Job title:	Detached Youth Mentor
Salary	£18,000 per annum full time equivalent (35hrs) pro rata 24 ½ hours a week £12,600 per annum
Contract	Fixed term to 31 st March 2022 continuation will be subject to funding.
Location	'Alchemy' Mornington Road, Southport
Responsible to	Lead detached youth mentor

Parenting 2000 is a charity established in 1994 by a group of parents; based in Sefton we run a range of services that provide emotional and practical support, information and guidance targeted at benefitting vulnerable children, young people and families in our borough.

Our organisation is recognised for its strong track record in providing effective interventions to support to children and young people and families.

Parenting 2000's Youth provision, operates under the brand name 'Alchemy'

JOB OVERVIEW

Detached youth mentors will make themselves accessible by being based in the High Park neighbourhood and other areas in North Sefton at times when young people are most likely to be out and about, such as late afternoon and evening times.

You will work alongside the Lead Detached Youth Mentor on delivering a programme to engage & support young people aged 9 years to 18 years old, from the High Park neighbourhood of Southport, who are identified as potentially at risk of exploitation.

You will encourage and support young people to act as volunteers within the groups that are developed

MAIN DUTIES

1. To reach young people in a variety of settings, wherever young people meet and develop their social education.
2. To utilise intelligence from partners /stakeholders including local police, schools and colleges, children's social care, police, probation services, youth offending teams, health, MASH Team, community groups, local authority and local businesses Social Care, to work in areas recognised as "hot spots" and provide consistent and regular youth work support to encourage those involved to take part in new positive opportunities and experiences.

3. To reach young people who are involved in anti- social behaviour and related disorder to help them identify their goals and to promote current programmes to help them achieve them.
4. Refer and 'hand hold children and young people' if required for specialist support such as substance misuse/addiction mental health, sexual health, housing, debt advice, leisure and socialisation etc. In particular mentors will steer young people into employment/ training opportunities to break the cycle of offending, by working with youth focused organisations that provide employment support such as The Princes Trust and Groundwork.
5. To establish appropriate risk assessments, guidelines and procedures for detached work and ensure detached workers are appropriately resourced and trained to undertake the work effectively.
6. To support young people to engage / re-engage in mainstream youth activities within the localities.
7. Maintain accurate records of all plans, actions, assessments, and outcomes using specified systems.
8. To undertake a range of day to day administrative duties to ensure the smooth running of the service.
9. Ensure that client information data is lawfully gathered, accurate, up to date and only divulged in accordance with the Data Protection Act 2018.
10. The post holder will be expected to carry out any other duties that are reasonably requested of them.

Person specification:

- Level 2 or above qualification in a relevant subject (or equivalent experience of working with young people in this age group)
- Ability to engage positively with young people who have challenging behaviour patterns and attitudes.
- Experience of identifying levels of risk, vulnerability and needs.
- Knowledge and understanding of how traumatic experiences in early life / adolescence can negatively impact on mental wellbeing in adulthood.
- An understanding of the impact on people of issues such as domestic violence, abuse, , substance misuse, poverty and housing issues.
- A broad knowledge of safeguarding procedures
- Knowledge of the workings of the criminal justice system is desirable.

Parenting 2000

- A good working knowledge of outside agencies within the Sefton area.
- Experience/ ability to use IT systems to maintain accurate records and management data
- Ability to collect management information for project monitoring purposes.
- Excellent interpersonal and communication skills and a person centred approach.
- Good verbal and written communications skills including an ability to write accurate and concise reports.
- Ability to organise your own work routines effectively with a minimum of supervision and support.
- An ability to handle sensitive issues with tact and diplomacy.

Special Requirements

- Willingness to flexibly including some outside normal office hours.
- Willingness to undertake further training and development as necessary in order to enhance service delivery.

SPECIAL CONDITIONS

Location

Parenting 2000 Southport Alchemy centre

Travel & Expenses

A casual car allowance mileage rate payable as appropriate. Reasonable expenses in the course of duty can be reimbursed.

Hours of Work

Core working hours are 24 ½ hours per week (Monday – Friday) with a flexible approach. The nature of this post will require evenings and occasional weekend work.

Management Arrangements

The post holder will be managed by The Chief Executive

Disclosure & Barring Service

The post holder will required to undergo an Enhanced DBS Certificate

References

The job offer will also be subject to two satisfactory references. References should be from employers, or ex-employers. Email addresses provided for employment references must be company domain emails not generic emails.

As the role involves working with children, at least one reference from a previous employer where the role involved working with children should be provided.

Annual Leave & Public Holidays

The annual leave is 28 days per annum plus normal Bank and Public holidays (pro rata for less than 35 hours a week)

Confidentiality

To maintain confidentiality of all information and records relating to the work of the project and Parenting 2000 organisation

GENERAL

This job description is a representative document. Other reasonably similar duties may be allocated from time to time commensurate with the general character of the post and it's grading.

All staff has a duty to take care of their own health & safety and that of others who may be affected by your actions at work. Staff must co-operate with employers and co-workers to help everyone meet their legal requirements.

Parenting 2000 has an approved equality policy in employment and copies are freely available to all employees. The post holder will be expected to comply, observe and promote the equality policies of the organisation

Note: Where the post holder is disabled, every reasonable effort will be made to support all necessary aids, adaptations or equipment to allow them to carry out all the duties of the job